

**Renter Information Sheet**

So you want to be a renter??? So you have a license and want to rent EFC aircraft???

Have you considered?

* X/C Advise Form this needs to be completed a few days prior to the flight and signed by an

instructor. You will need to explain your **intentions, weather considerations, contingency planning, and operational/personal limits**. In general the longer the X/C the sooner you will want to submit this form to EFC for processing. For example, if you are planning to go on a weekend long 500NM x/c please give us at least 3 days to look over your plan. If you are just going to Slave Lake for the day please submit the form a few days before. You can either **Email** or **Fax** this form to us. Current contact information is available on our website.

**Note:** this form must be **signed** by an instructor prior to your flight. **No Form No Flight**

* ARROWILL is there enough **TBI/Calendar** for your entire x/c flight?

Do you have your **license** and **radio license** on your person?

Have you Calculated **Weight and Balance**? You need one for each leg of your X/C, no guessing!! What is your actual fuel remaining onboard? Have you taken on or disembarked any passengers?

**Note:** these calculations can be completed while you are underway, we only need the first one for dispatch but you must provide accurate W&B information upon your return

**CFS** is required onboard!!! This contains your **Intercept Orders** and a wealth of other information to use on your X/C

* PAX man complete this and include an Emergency contact person and phone number of

of an individual who **IS NOT ONBOARD**

* Weather What are the **VFR wx minima**??? What are **EFC wx minima** for your license???

What will you do if weather is worse than expected or arises while enroute? Where will you go? Who will you tell??? What are the FSS frequencies along your route?

* Fuel Where do you plan to get fuel along your route? What type of **facilities** exist at

your planned stops? Will you be using an **FBO** or a **cardlock** system? Are you able to fuel the plane yourself? Have you completed any training with EFC staff on how to fuel correctly? What is the **L to US Gal** conversion? How much fuel reserve is required? What will you do if fuel is not available or run-out at your planned stop? Who can you call to get fuel or in the case of a fuel related emergency?

**Please note: Because aircraft are rented at a wet rate, fuel costs will be refunded, up to the current price EFC buys fuel at. You will be responsible for cost in excess of this. See the general manager for more info.**

* Mountains to fly an EFC aircraft in mountainous terrain requires a **Mountain Checkout**. Will

your planned flight take you into the mountains? Not sure? Consult **AIM RAC 2.13** Ask your instructor or dispatch about how to get a **Mountain Checkout**

* Night ops Currently **No Night Operations** out of CPL6. If you will be doing night flying

please ensure you hold a valid night rating and are current (will you be taking pax?) When does night legally begin? What is/are **EFC policy(s)** regarding night ops? What type of lighting do your planned stops have? Is the aircraft airworthy for night flight?

* Winter ops Do you have the correct **clothing** for winter? What if you have to make an

emergency or precautionary landing? What **facilities** do your planned stops have to keep the aircraft warm? (**plug-ins, heated hanger space, frost fighters**) Do you need to bring an extension cord? How will you arrange and pay to use these facilities? How long will you be leaving the aircraft unattended for? How cold will it be **overnight**? Are the **baffles** required? Have you received training to remove or install them?

* Survival Kit There are larger and better survival kits available from dispatch for no charge.

Please take one of these with you on longer X/Cs. Is there anything additional you want to take with you for use in the event of an emergency? (**snacks, clothing, etc.**)

* Fees You are responsible for all **landing**, **airport** and **handling fees** that you may incur

on your x/c. Some of these will be billed directly to you (most FBOs) and some are billed to the owners of the aircraft (ldg and airport fees). These other fees are recorded by the a/c callsign and will be billed at some future time to EFC. Please keep track of the fees you incur as they will appear as a charge to your EFC account when they are billed. Info about fees can be found in the CFS and from the airport operators. Ensure that you consider these in your preflight planning

Please review EFC’s **Rules and Regulations** prior to any X/C flying. These must be abided by at all times. You received a copy when you became a member. Copies are also available on our website or at dispatch.

**You as the PIC have the ultimate responsibility for the safe operation of the aircraft.**

This form is only intended to assist you in your pre-flight planning. It should not be considered as completely comprehensive list of suggestions nor a limit to your pre-flight planning. Pre-flight considerations will vary depending on every individual situation.



**X/C Preflight Considerations Checklist**

* **TBI** & **Calendar** on a/c OK
* A/C operating restrictions OK (**deferred defects**)
* Approx. **Fuel** requirements for each leg
* Approx. **W&B** each leg OK (pax configuration, baggage)
* **Fuel** situation at each planned stop OK
* **Services** at each planned stop OK
* **Fees** OK
* **PAX Man** for each leg/pax config
* **X/C Advise Form** completed and submitted/approved

**Additional preflight checks**

* Night ops
	+ **Currency** and **recency** OK
	+ OK to carry PAX
	+ Destination/enroute stops **lighting** OK
* Winter Ops
	+ **Engine cover**
	+ OAT (daytime and **overnight**)
	+ Destination/enroute stops **facilities** OK
	+ **Baffles**
		- **Training** completed
		- **Tools** to remove or install if required
	+ Appropriate **clothing**
* Mountainous terrain –**Mountain Check** OK